

**South Carolina Calvert Academy
Founding Board Meeting Minutes**

Thursday, May 21, 2009

In Attendance:

Randy Wilgis (by phone)	Jean Halle	Lisa LoVullo
Susan Frew (by phone)	Steve Brown	Scott Moores
Laura Blackmore (by phone)	Gloria Julius	Bill Moser (by phone)
Secaida Howell (by phone)		

Randy Wilgis opened the meeting at 11:08 AM

The board approved the minutes from the April 16, 2009 meeting.

CES Marketing Brand Manager Lisa LuVullo provided a student recruitment update, reporting that applications are now over 400 and that 156 enrollment packages have been received to date. The board requested that the CES marketing team assess enrollment trends and advise on what, if any, additional steps are needed to reach the enrollment target of 304. The board also advised CES to update the website and clarify that 1) open enrollment is over; 2) we are now operating on a first-come-first-served basis; 3) spots will be reserved for two weeks only.

Principal Secaida Howell reported on the success of three parent orientations held in SC on May 18-20 and discussed plans to hold future virtual orientations (Webinars) for parents in remote areas of the state.

Dr. Howell presented six teachers for board review and approval along with salary recommendations. After discussion, the board approved the following resolutions:

- 1) To give Dr Howell discretion to offer teaching contracts not to exceed the current budget by the amount requested.
- 2) To give Dr. Howell permission to offer teachers employment contracts contingent on legal approval of the teacher contract.
- 3) To direct Dr. Howell to work with board member Laura Blackmore to secure legal counsel to finalize the teacher contract.

The board further requested that Dr. Howell develop and propose a methodology for determining future teacher compensation using a district model of choice.

SC-CAL Fiscal Services Consultant Bill Moser presented the "Second Read" FY10 SC-CAL operating budget to the board and again advised that the funding numbers will likely change due to pending legislative actions. Randy requested Bill to create the following financial documents:

- 1) Updated FY10 budget once legislature resolves pending funding issues
- 2) Updated cash flow projections for FY2010
- 3) Updated 5-year budget plan
- 4) Long-term adjusted budget removing grant revenue and non-reoccurring start-up costs.

South Carolina Calvert Academy
Founding Board Meeting Minutes
Thursday, May 21, 2009

Continued -

The board discussed the need for a loan agreement to repay CES for start-up costs. Randy requested a cost summary of expenses to date and projections through 6/30/09 so that he can work with Scott Moores on negotiating repayment terms. Randy further reported that he had opened a SC-CAL business checking account in Columbia.

The board entertained CES resolution proposals to approve CES service and loan agreements and determined the need for review by independent legal counsel. Randy requested that Laura and Dr. Howell recommend an appropriate law firm in order to conduct the review so that resolutions could be presented at the next board meeting.

Scott reported that the curriculum alignment team was on track with the SC Office of eLearning to submit all courses for alignment review by 6-1-09.

Dr. Howell presented the proposed FY2010 school calendar and board member Susan Frew will review and advise so that the board can approve at the next board meeting.

Scott and Dr. Howell updated the board on the pending insurance quote from John Ramsey and Utica Mutual Insurance Company. Secaida further advised that the school handbooks were still in review due to insurance policy-related provisions that need to be included and the need for teacher input.

Steve Brown and Dr. Howell reported on the recommended facility site at 100 Summit Parkway in Columbia. The landlord has requested that CES co-sign the loan and language will be added that protects CES from lease payment responsibility in the event of the school's dissolution.

Susan report on the SCPCSD board orientation meeting and provided highlights on board responsibilities and parent interaction.

There being no further business, Randy moved to close discussion and the meeting was adjourned at 1:17 PM.